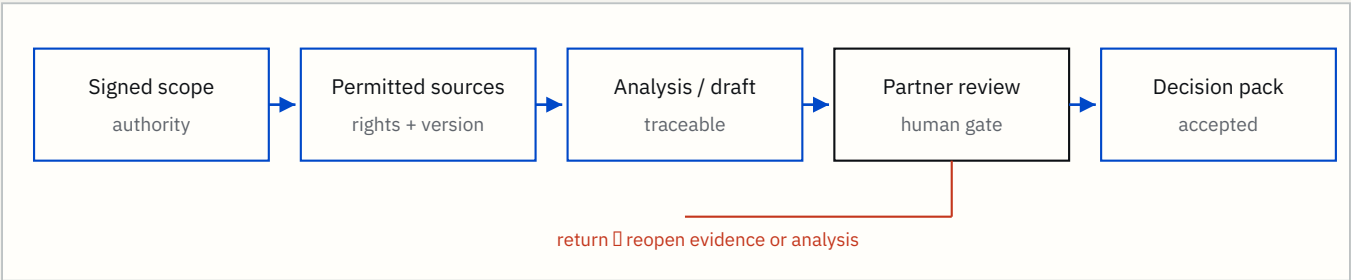


PARTNER-READY PROJECT MAP

1. Choose the service and accepted result

A blank worksheet for one service your firm already sells. Use an ordinary case and a returned case to find where evidence, review and ownership slow a decision pack. Use case IDs or anonymised descriptions; do not enter confidential client names. This is a diagnostic tool, not an installation or savings estimate.

Write the boundary before timing tasks. A “partner-ready pack” means a complete candidate for a qualified person's review; the partner still decides the professional conclusion and issue.



Service record

Field	Your entry
Existing paid service and typical case	
What signed scope requires	
Case-mix differences that matter	
Accountable partner / delivery owner	
Pack the client ultimately receives	
Start event / accepted end event	

One thing to exclude

Name work outside this service or material you cannot inspect under current permissions.

PARTNER-READY PROJECT MAP

2. Trace one ordinary case and one returned case

Use a dated sample period. Record active effort in minutes or hours; record elapsed waiting separately. If time is estimated, write “estimate” beside it. A returned item reopens a named step and its correction time is counted once.

Ordinary case | case ID: _____ | period: _____

Stage / trigger and input	Owner / record	Active time / wait	Output / receiver
Signed scope □ source intake	_____	_____ h / _____ d	_____
Evidence □ register	_____	_____ h / _____ d	_____
Analysis □ traceable finding	_____	_____ h / _____ d	_____
Draft □ partner review	_____	_____ h / _____ d	_____
Review □ issue decision	_____	_____ h / _____ d	_____

Returned case | case ID: _____ | period: _____

Returned at / reason	Reopened owner / record	Correction active time	Reaccepted by / receipt
_____	_____	_____ h	_____
_____	_____	_____ h	_____

Comparison note

Which step differed, and was the difference a method issue, missing input, rights question or professional judgement?

PARTNER-READY PROJECT MAP

3. Mark evidence and authority

A source is usable only when its version, rights and relevance are known. Separate a preparer's contribution from the professional decision. A missing or revoked source stops the affected step; it does not silently remain in a citation.

Source and rights register

Input / source ID	Version / location	Permission and owner	If missing, stale or denied
Signed scope / terms			
Case documents			
Approved method / prior work			
External/public material, if used			
Other: _____			

Decisions that remain human

Gate	Named decision owner	Record that proves the decision
Accept source rights and completeness		
Approve interpretation and conclusion		
Sign off issue version / accept return		

Stop rule

Who may pause work if a source is restricted, contradictory or from the wrong client/case?

PARTNER-READY PROJECT MAP

4. Find the actual constraint

Count repeat handling, duplicate entry, review correction and missing inputs across a defined sample. This page identifies questions to test. It does not convert released hours into cash or promise more work.

Tally for the same sample period: _____ | cases examined: _____

Burden / role	Occurrences	Active hours	Source or estimate status
Repeated source finding	_____	_____	_____
Duplicate entry / reformatting	_____	_____	_____
Review corrections	_____	_____	_____
Missing input follow-up	_____	_____	_____
Work waiting on scarce reviewer	_____	waiting days: _____	_____

Commercial reality check

Question	Evidence to check	Owner
Is this role genuinely the binding constraint?	_____	_____
Is qualified demand for more suitable work visible?	_____	_____
Can other roles/systems absorb more cases?	_____	_____
Would extra work be accepted and collected?	_____	_____

Current best reading

The constraint appears to be _____. Strongest contrary explanation: _____.

PARTNER-READY PROJECT MAP

5. Compare proportionate routes

Use the simplest route that could meet quality, rights and operator needs. Candidate responsibilities - Intake Analyst, Evidence Librarian, Delivery Analyst, Deliverable Writer and Quality Checker - can be handled by people, existing software, rules or bounded AI assistance. A role name is not a deployed agent.

Candidate change: _____

Route	What it would change here	Quality / rights risk	Test and owner
Clarify the method or handoff	_____	_____	_____
Checklist or template	_____	_____	_____
Configure existing system	_____	_____	_____
Deterministic rule	_____	_____	_____
Bounded retrieval or draft support	_____	_____	_____
Keep human-led / defer	_____	_____	_____

Failure route

If evidence is missing, a citation is wrong, a calculation uses the wrong period, or the partner returns the draft: stop at _____; reopen _____; record the receiving result at _____.

PARTNER-READY PROJECT MAP

6. Make the next decision

Keep the decision tied to this one service and sample. A no-build conclusion can be complete. A fit call checks whether a paid, measured System Blueprint is useful; the Blueprint would select and fully design three connected workflows after measurement.

Decision record

Item	Your entry
What must be measured next, with period and case mix?	
Evidence / case IDs needed	
Named owner and reviewer	
What would make us stop or use a simpler route?	
Is deeper assessment justified? Why or why not?	
Date to revisit	

Take this to a conversation

If this exposes a repeated constraint in a service you already sell, request a Workflow Fit Call at <https://www.buildnbloom.io/contact#new-work>. A founder reviews the request before offering a time. If there is fit, the paid System Blueprint is quoted separately; you do not need to choose three workflows in advance.

Where this sits in the service

This map follows signed work to a reviewed decision pack (C2). It receives agreed scope from the enquiry-to-engagement handoff; any later method reuse needs its own permission check.